

**THE CHECKLIST OF THE ITEMS FOR THE DISTRICT SERVING ONES  
(135 ITEMS)**

**The God-ordained Way and Various Kinds of Meetings  
(79 Items)**

**A. Practicing the Priesthood of the Gospel in the Vital Groups:**

1. How to know the characteristics of gospel targets and how to arrange the time and place for gospel outreach?
2. How to preach the gospel in various situations (roadside, door-knocking, warm doors)?
3. What are the available gospel materials and how to use them?
4. How to make a name list of the gospel friends and pray for them?
5. Study how to contact the gospel friends according to their condition?
6. How to maintain the relationship with the gospel friends (via face to face, phones, or instant messengers)?
7. How to share the gospel properly?
8. How to present the truth of baptism to the gospel targets at appropriate times and encourage them to get baptized?
9. How to hold a gospel harvest meeting?

**B. Opening Homes for the Gospel:**

1. How to encourage saints to open their homes?
2. How to invite people to their homes?
3. How to coordinate with saints to preach the gospel at home?

**C. The Organic Shepherding according to God in the Vital Groups:**

1. How to shepherd the newly saved ones?
2. How to recover the dormant saints?
3. How to care for those with a seeking heart?
4. How to cherish people in the humanity of Jesus that they may be open to us?
5. How to prepare the proper word to feed people according to their condition?
6. What are the materials for shepherding and how to use them?
7. How to lead the new ones to have spiritual exercises (calling on the name of the Lord, praying, and reading the Bible)?
8. How to lead the new ones to attend the church meeting?

**D. Having Morning Revival with Others:**

1. How to share the burden of morning revival with people?
2. How to accommodate people's different situations in scheduling morning revival with them and different mediums it can utilize (face-to-face, instant messengers, etc.)?
3. How to choose proper material for morning revival?
4. How to arrange the process of morning revival according to others' condition?
5. How to lead people to exercise their spirit in morning revival?

6. How to enter into the Lord's word to supply others?

#### **E. The Group Meetings in Mutuality:**

1. How to begin the group meeting that the attendees may open their heart and release their spirit?
2. How to have mutual care through intercession and fellowship?
3. How to encourage everyone to speak in the group meeting?
4. How to raise proper questions to get everyone to participate?

#### **F. The Lord's Table Meeting:**

1. How to arrange the meeting place for the Lord's Table?
2. How to prepare the bread and the cup?
3. How to arrange the piano service or how to play accompaniment with an audio device?
4. How to select proper hymns for the Table Meeting?
5. How to apply hymns according to the flow in the meeting?
6. How to offer proper prayers in the section of remembering the Lord?
7. How to bless the bread and the cup at the appropriate time?
8. How to distribute the bread and the cup?
9. How to offer proper prayers in the section of worshiping the Father?

#### **G. The Prophecy Meeting:**

1. How to compose a prophecy draft?
2. How to stimulate saints' spiritual appetite at the beginning of the prophesying meeting?
3. How to prophesy for three minutes?
4. How to encourage saints to prophesy?
5. How to give the concluding word at the end of the prophesying meeting?

#### **H. Perfecting Others to Prophecy for Three Minutes**

1. How to help others to select a prophesying topic?
2. How to help others to compose a prophecy?
3. How to perfect others to exercise their spirit to prophesy for three minutes?

#### **I. The Service Meeting:**

1. How to pray corporately in the service meeting?
2. How to pursue the Lord's word in the meeting?
3. How should the responsible brothers discuss matters?

#### **J. The Prayer Meeting:**

1. How to pursue the Lord's word in the prayer meeting?
2. How to announce prayer burdens?
3. How to direct the content in the prayer meeting?

#### **K. The Video Training:**

1. How to serve in the video training?

2. How to encourage saints to attend the video training?

#### **L. Conferences, Trainings, and Truth Education:**

1. How to prepare and hold a conference?
2. How to conduct a training to perfect saints?
3. How to conduct truth education according to saints' need in the church life?

#### **M. Preparing the Right Kind of Reading Material for Different Meetings:**

1. How to know the needs in different meetings in the church?
2. What are the available materials?
3. How to search for proper materials and organize them?

#### **N. The Complete View of Raising Up the New Believers:**

1. How to build a relationship with the new ones that they may always open their heart to us?
2. How to help new ones to build up spiritual habits (calling upon the Lord, praying, reading the Bible, singing hymns)?
3. How to lead the new ones to enter into the experience of life?
4. How to help the new ones to have basic knowledge of the truth?
5. How to lead the new ones to function organically to practice begetting, nourishing, perfecting, and building?
6. How to help the new ones to have the corporate God-man living?
7. How to lead the new ones to attend conferences and trainings?
8. How to lead the new ones to pass through the gate of consecration?

#### **O. The Perfecting of Seeds and Pillars:**

1. How to provide education on various levels to perfect people according to various needs?
2. What materials should we use to perfect others?
3. How to help the new ones to enter into the speaking of the Ministry—seven annual conferences and trainings or video training?
4. How to perfect others to learn coordination?
5. How to perfect others to have practical service?
6. How to perfect others to participate in the church service fellowship?
7. How to encourage others to join the full-time training?

#### **P. The Increase of Groups and Districts for Propagation and Increase**

1. What is the proper condition of the increase groups and districts?
2. How to fellowship with the responsible brothers about the increase groups and districts?
3. How to carry out the increase groups and districts with the saints?

### **Practical Services (37 Items)**

#### **A. How to Take Care of the Affairs:**

1. How to make a plan (budgeting time and money) beforehand?

2. How to determine the coordinating persons and how to fellowship with them?
3. How to carry out the plan?

**B. The Coordinator and the Coordinating Ones:**

1. How to fellowship with the responsible brothers about the project that you are responsible for?
2. How can you fully understand the project that you are responsible for?
3. How to determine the coordinating persons and how to fellowship with them?

**C. Budgeting, Having Statistics, and Reminding Service:**

1. How to collect accurate data on time?
2. How to organize data and make a statistical table?
3. How to analyze the data to know the actual situation?
4. How to set the goal according to the current situation?
5. How to make a detailed plan?
6. How to determine the reminding ones of each project to carry out the plan?
7. How to keep on fellowshipping with the reminding ones to ensure the plan get implemented?

**D. The Management of Finances and the Service of Opening the Offering Box:**

1. How to keep material riches and make financial records?
2. How to distribute the money?
3. How to open the offering box and how to deal with the offerings?

**E. Meal Service:**

1. How to arrange the persons who serve the meal and how to keep proper coordination?
2. How to determine the style of food according to the actual need?
3. How to determine the amount of food according to the number of people?

**F. Cleaning and Arrangements:**

1. How to arrange the cleaning service?
2. How to keep the meeting hall clean?
3. How to arrange the meeting place?

**G. Services Relating to Baptism:**

1. What do we need to prepare before the baptism (clothes, baptistery, towels, etc.)?
2. How to baptize people in coordination?
3. How to serve in coordination after the baptism (taking care of the newly baptized ones, tidying up things)?

**H. The Book Service:**

1. How to distribute the standing orders to the saints (like Holy Word for Morning Revival)?
2. How to promote ministry publications to the saints?
3. How to encourage saints to read the ministry publications?

## **I. Preparation of Bread and Cup, and Translation Service**

1. How to make the bread?
2. How to prepare the cup?
3. How to arrange the translation service according to the need in the meeting?

## **J. Hospitality and Transportation**

1. How to arrange hospitality?
2. How to arrange transportation?
3. How to accompany the visiting saints?

## **K. Blending Activities:**

1. How to plan and hold blending activities according to the situation?
2. How to invite people to participate in the blending?
3. How to lead the activity flexibly to achieve the goal of blending?

## **Services for Saints of All Ages (19 Items)**

### **A. Children Service:**

1. How to manage the neighborhood children meeting?
2. How to serve the children meeting on the Lord's day?
3. How to encourage the saints (sisters, young people, elderly saints) to participate in children service?

### **B. Young People Service:**

1. How to keep in contact with young people and gain their trust?
2. How to arrange the blending activities for young people?
3. How to hold young people's conference regularly?

### **C. College Campus Service:**

1. How to lead college students to have a corporate living?
2. How to perfect students to do the campus work?
3. How to encourage students to attend the conferences during winter and summer break?
4. How to encourage students to join the full-time training after graduation?

### **D. Young Working Saints Service:**

1. How to care for the working saints (while accommodating for their schedule)?
2. How to perfect the working saints to function in the church service?
3. How to encourage them to attend the young working saints' conference?

### **E. Elderly Saints Service:**

1. How to take care of elderly saints (in their spiritual life and daily life)?
2. How to encourage elderly saints to take care of young people?
3. How to usher elderly saints to participate in the practical service?

### **F. Sisters Service:**

1. How to perfect sisters to function in their proper position?
2. How to encourage sisters to participate in the practical services in the church?
3. How to arrange meetings and conferences for sisters?